## Guidelines

* indicates a required field

**About Glencore's coal business in Australia**

Glencore is one of Australia's largest coal producers with 15 operational mines across New South Wales and Queensland.

We provide employment for more than 10,000 people and in 2022 managed the production of about 95 million tonnes of thermal and coking coal, predominantly for export.

**Ulan Underground Education Grants**

Through this education program we offer support up to the value of $5000 for educational projects or activities which align with this key focus area. We will accept applications to a higher value and will assess the project on merit and community benefit.

Applications for **major** community projects should be made to our Community Investment Program via our Smarty Grants.

**Eligibility for funding!**

To be eligible, the application must:

- be a based in the Mid-Western Local Government Area
- be from a not-for-profit, incorporated organisation operating a separate, auditable organisational bank account
- demonstrate the organisation's ability to manage the proposed project/activity in a professional manner
- primarily benefit at least one of the communities where we operate
- address a substantiated need in the community
- demonstrate how the initiative will directly benefit the local community
- be received at least 8 weeks prior to the planned project/activity implementation.

**What will not be considered**?

Applications for support of:

- political parties or organisations, politicians or candidates for public office
- individuals; including those seeking support for activities such as academic studies, competing in a sporting event, travel or raising funds for another organisation
- 'for profit' organisations
- touring sporting, senior or junior sports clubs, representative sports teams or cultural groups or individuals
- religious activities
- any activities which are exclusive to a single faith community
- conferences or speakers at conferences
- production or distribution of advertising or marketing material
- core operating costs of an organisation e.g. staff, operational expenses
- projects/activities that are the responsibility of government
- projects/activities that do not demonstrate financial sustainability
- overseas appeals

- research projects
- projects/activities that have already been completed (retrospective funding)

**Please DO NOT submit multiple funding applications to Glencore Coal sites for the one project.**

Choose only the site which is closest to your project location.  Multiple funding applications across our site grant rounds will not be considered.

**Project/Activity Completion**

Projects must be completed within 12 months from the time of funding unless an agreed multiyear project is approved.

**Project/Activity Agreement and Evaluation**

Depending on the level of funding and complexity of the project, a project agreement may be entered into that may include providing a project report and/or evaluation. Upon request successful applicants must provide an expenditure/reconciliation statement or proof of project completion.

**Completing the Application Form**

The following information is used to help assess applications on their merit and contribution toward education.

| | |
|---|---|
| **Have you read and understood these guidelines? *** | ○ Yes |
| **Does your application meet the guidelines? *** | ○ Yes |

## Organisation Information

* indicates a required field

Applicant Organisation Details

***Please remember to save your work every 5 to 10 minutes.***

**ABN**

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register |
|---|
| ABN |
| Entity name |
| ABN status |
| Entity type |
| Goods & Services Tax (GST) |

| | |
|---|---|
| DGR Endorsed | |
| ATO Charity Type | [More information](#) |
| ACNC Registration | |
| Tax Concessions | |
| Main business location | |

Must be an ABN

## Organisation Name *

The "organisation" is the body applying for the grant and undertaking the proposed project or activity

## Organisation Physical Address *
Address

| Suburb | State | Postcode |
|---|---|---|
| | | |

## Organisation Postal Address (if different from above)
Address

| Suburb | State | Postcode |
|---|---|---|
| | | |

## Primary Applicant Contact Details

### Primary Contact Person for Organisation *
First Name             Last Name

### Position in Organisation *

### Primary Contact Phone Number *

### Primary Contact Email Address *

## Secondary Contact Details

**Secondary Contact Person for Organisation** *

First Name

Last Name

**Secondary Contact Phone Number** *

**Secondary Contact Email Address** *

## Organisation Information

**How long has your organisation been established?** *

**How many members does your organisation have?** *

**Which Glencore operation is closest to your organisation?** *

Select the Glencore coal mine closest to your organisation.

**Which community does your organisation belong to?**

Choose the community your organisation associates with.

## Project or Activity Information

* indicates a required field

Project or Activity Information

*Please remember to save your work every 5 to 10 minutes.*

**Project or Activity Name** *

**Who will manage the project or activity?** *

First Name

Last Name

**Give a brief summary of the proposed project or activity** *

Word count:
Provide a short description (100 words recommended) of your project - what are you out to do?

**Which Glencore Focus Area does this project address?** *

**What community need is being addressed by this project or activity?** *

Word count:
Must be no more than 70 words

**Who will directly benefit from this project or activity?** *

Word count:
Must be no more than 150 words.
Describe the gender, age and location/region of those participating in the project (150 words recommended)

**How many people will benefit from this project?** *

Must be a number.

**Describe the expected benefit to the community the proposed project or activity will have.** *

Word count:
Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

**How will you recognise Glencore's contribution to this project or activity?** *

Word count:
Describe how will you promote Glencore's support (100 words recommended)

**What contribution will your organisation make to the project or activity?** *

Word count:
Must be no more than 100 words

## Budget Information

* indicates a required field

## Project or Activity budget information

**Please remember to save your work every 5 to 10 minutes.**

**How much money are you applying for through this application? ***

**Total Project Cost ***

$

What is the total budgeted cost (dollars) of your project?

**Note: As per the guidelines, applications for "Partial funding of projects where remaining funding has not been secured" will not be eligible.**

## Budget

This budget should explain where funding is being sourced and how the total amount will be spent.

In the Funding Source column, please list where funding will be sourced. The first item is Glencore (unconfirmed) and the dollar amount will be the value requested in this application.

*Examples of funding sources: Local council grant, other industry grant, your own organisation's commitment.*

In the Expenditure column, a clear item description must be given for the breakdown of how all of the funding will be spent (e.g equipment costs, freight costs etc).

The budget MUST balance (Total of Income Column 3 must equal Total of Expenditure Column 5).

Please don't add commas to figures (e.g. write $1000 not as $1,000).

| 1. Funding Source | 2. Is this funding confirmed? | 3. Income Amount | 4. Expenditure Description | 5. Expenditure Amount |
|---|---|---|---|---|
| eg: List who will provide funds for this project. Also include amount being requested from Glencore. | Choose from the list if the funding source is confirmed or unconfirmed. | ie: Amount of grant or funds available | ie: What is the cost of each item? | What is the cost of each item |
| | | $ | | $ |
| | | $ | | $ |
| | | $ | | $ |
| | | $ | | $ |
| | | $ | | $ |

## Quotes

**Please attach all relevant quotes for the project budget**
Attach a file:

Maximum 25mb per file attachment. Recommended no more than 5mb per attachment.

## Project Implemention

***Note: As per guidelines, applications for "projects/events/activities that are already complete" will not be eligible.***

**Start Date** *

**End Date** *

**Please outline the steps you will take to implement this project or activity.** *

Word count:
Must be no more than 500 words

**Please attach any relevant documents to support the application.**
Attach a file:

Maximum 25mb per file attachment. Recommended no more than 5mb per attachment.

## Feedback, Review and Submit

* indicates a required field

## Certification

This MUST be completed by the applicant organisation.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if Glencore approves the grant, I will be required to accept the terms and conditions of the grant as outlined in the grant application, policy and/ or project agreement.

**We agree** *
○ Yes                                               ○ No

Certification must be agreed to by two representatives of the Applicant Organisation

**1. Name (Primary Applicant)** *

First Name

Last Name

**Position** *

**2. Name (Secondary Applicant )** *

First Name

Last Name

**Position** *

**Date**

## Privacy Collection Notice

Glencore Coal Assets Australia Pty Limited (or one of its subsidiaries or affiliates) will collect the personal information of your directors, officers and employees (collectively, you or your) when you apply or are being considered to be a part of our Community Investment Program or we agree to provide you with financial support. Glencore will use personal information to verify the identity of your directors, officers and employees and assess your organisation's information to determine whether we will enter into a financial support arrangement with you. We may share your personal information with authorised third parties such as our technology providers, agents, consultants, and service providers such as accountants, lawyers and auditors. Glencore is committed to protecting your privacy and will deal with your personal information in accordance with our Australian Privacy Policy and Collection Statement for Customers and Counterparties.

## Feedback

You are now coming to the end of your application process and before you **REVIEW** and click the **SUBMIT** button please take a few moments to provide some feedback.

We would value any feedback you may have regarding our online grants application process.

**Please indicate how you found the online application process:**
○ Very Easy
○ Easy
○ Neither
○ Difficult
○ Very Difficult

**How long did it take you to complete this application?**

**Please provide us with any improvements and/or additions to the application process/form that you think we need to consider**

Word count: